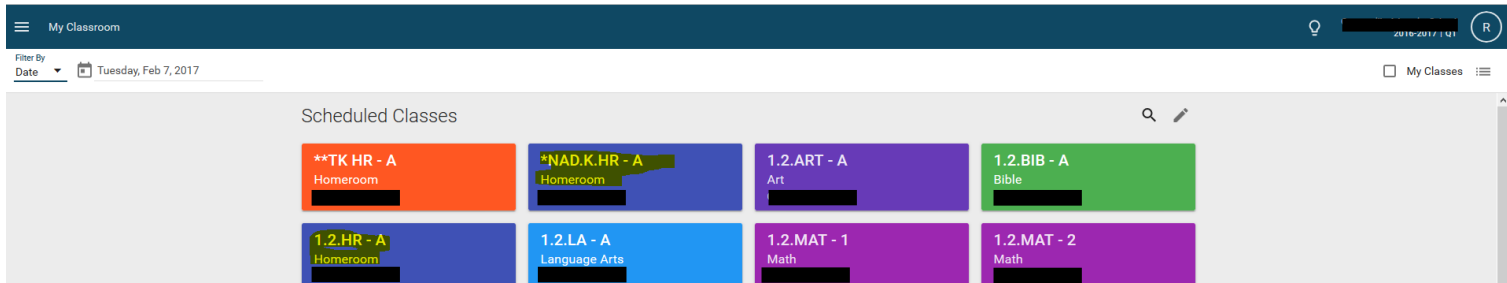
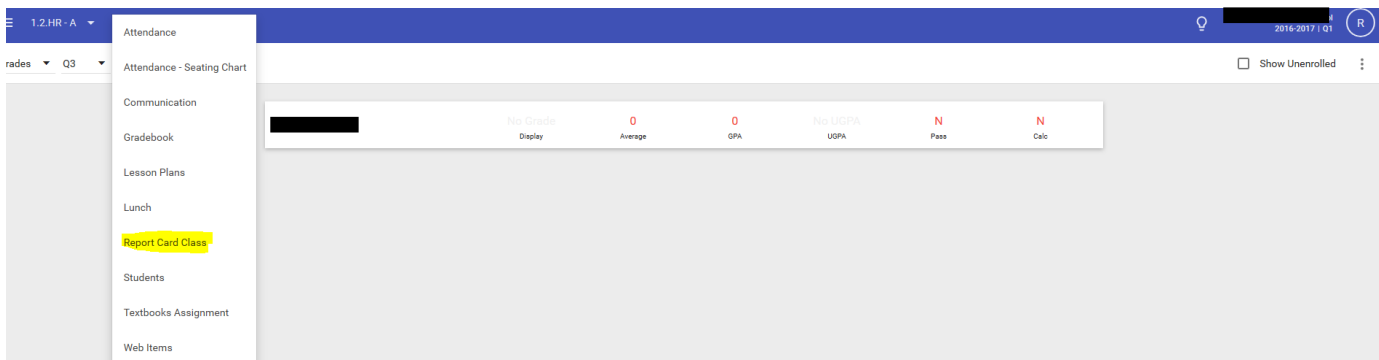


# HOW TO ENTER COMMENTS TO SHOW ON REPORT CARD

1. Log onto RENWEB 1
2. Go to My Classroom
3. Select a Homeroom Class. Only comments entered into Homeroom will show on Report Card.



4. My Classroom
5. Report Card Class



6. Comments
7. Enter your comments for each Student-Do not enter in Class Comments or it will not show up on Report Card
8. Don't forget to hit SAVE- Blue button on right bottom corner.

