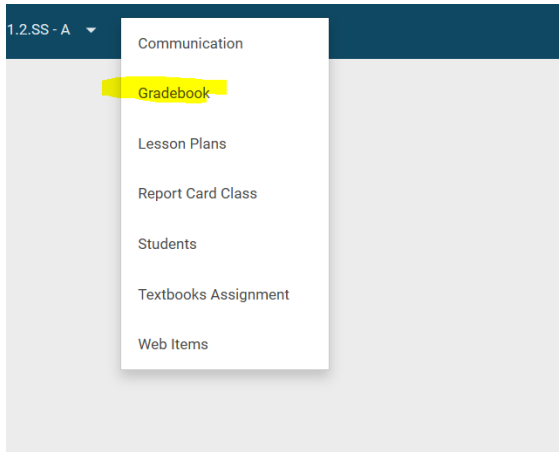



How to Enter Assignments


1. Log into RenWeb
2. Go to Classroom
3. Choose a class
4. From the Dropdown box choose Gradebook



5. To Add an Assignment, select the plus.

Assignments

All Assignments  

Student Name	Gbk Avg	Week 4.1 20-Oct 12 (1)	Week 2 20-Oct 8 (1)	Week 1 20-Oct 10 (1)
	93 / E	12	8	8

6. An Assignment box will open. Enter a category, title, description(optional), Date Assigned, and Max Points. Then SAVE with the Oregon Button.
 - a. If categories are not entered, see my How to set up Gradebook and Assignments Guide.

A screenshot of the RenWeb Assignment entry form. The window title is '1.2.SS - A > Q1'. At the top, there is a dropdown menu for 'Assignments' and a plus icon. Below this, there are two tabs: 'ASSIGNMENT' (selected) and 'GRADES'. The form is divided into 'Details' and 'Preferences' sections. The 'Details' section includes: 'Category*' (Daily Work), 'Title' (Assign. 2 Week 4), 'Description' (empty), 'Date Assigned' (Friday, Oct 20, 2017), 'Date Due' (Friday, Oct 20, 2017), 'Max Points' (12), and 'Weight' (1). The 'Preferences' section includes: 'Calc/Display' (checked), 'Publish to Lesson Plan' (unchecked), and 'Mark as Test' (unchecked). At the bottom right, there is an orange button with a white Oregon state outline icon.

7. Enter the grades on this pop out screen once the assignment is added by going to Grades. Enter the grade then click Enter to Save.

1.2.SS - A > Q1

Assignments
Assign. 2 Week 4 + [copy] [delete]

Fill Grades Load Attendance Load Web Test

ASSIGNMENT **GRADES**

Student Name	Grade	Curve	Penalty	Bonus	Total	Notes
[redacted]	7	0	0	0	7	
Average		7			7	

8. Grades can be entered in this screen too.

Assignments
All Assignments + [dropdown]

Student Name	Gbk Avg	Week 4.1 20-Oct 12 (1)	Week 2 20-Oct 8 (1)	Week 1 20-Oct 10 (1)
[redacted]	93 / E	12	8	8

Questions

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