

CENTRAL CALIFORNIA CONFERENCE
OFFICE OF EDUCATION

APPLICATION FOR STUDENT RETENTION

(Deadline for submitting as noted on Conference Calendar)

Name of Student _____ Age _____

School _____ Date of Birth _____

Total Years in School _____ Grade _____

1. State reasons why retention seems advisable. _____

2. Give a brief evaluation of student's performance in present grade. Include levels of reading and math as well as specific weaknesses.

3. List dates on which parents and student have been advised of possible retention.

4. Has this student been retained before? _____ When? _____

5. Has a Light's Retention Scale been used with parents? _____ Date _____
(Please attach a copy.)

Results: _____

6. Results of the most recently administered standardized achievement test, given in Percentiles:

Name of Test _____ Level _____

Date Test Given _____ Total Reading _____

Total Language _____ Total Math _____ Composite _____

7. Outline in detail the proposed instructional program for this student should he/she be retained. Be sure to include texts and other materials which will be used. The program for the second year should have variance in order to maintain a high interest level.

.....
After counseling with the teacher and principal, we agree to this retention because:

.....
We do not agree to this retention for the following reasons:

.....
After careful evaluation, it is my recommendation that this student be retained.

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In accordance with the policies contained in the Pacific Union Conference Education Code, permission to retain this student is hereby granted.
