

**I
M
P
O
R
T
A
N
T
D
A
T
E
S
T
O
R
E
M
E
M
B
E
R**

SCHOOL EVALUATIONS–

Los Banos Adventist School –Full Evaluation –March 13, 2017
Miramonte Adventist Elementary –Full Evaluation –April 4, 2017
West Valley Christian School –Full Evaluation –January 24, 2017
Bakersfield Adventist Academy – WASC/AAA Full Accreditation – October 30 - November 2, 2016
Mountain View Academy –WASC/AAA Full Accreditation – April 23-26, 2017

PRINCIPALS’ COUNCILS–

August 15 (4:30 – 5:30) After In-service
November 15 at Fall Ed Council
February 16 (10:00 - 4:00)
May 4 (10:00 - 4:00)

BOARD OF EDUCATION–

October 11 (10:00 - 4:00)
November 30 (10:00 - 4:00) *Teleconference*
February 23 (10:00 - 4:00)
April 20 (10:00 - 4:00)

SCHOOL EVENTS–

September 12-16 –ITBS/ITED Testing
January 21 –Bible Challenge (1:00 - 5:00) TBD
March 9 –Spelling Bee (9:00 - 2:00 p.m.) TBD
April 6 –Grades 9-12 Track & Field Meet at Fresno Ratcliffe Stadium (9:00 - 2:00)
April 27 –Presidential Physical Fitness Test Day, Small Schools grades 1-8- Chowchilla (9:30 – 2:00)

CURRICULUM COMMITTEE AND MENTOR TEACHER APPOINTMENTS–

Mentor Training – TBD
Mentor-Mentee Meeting (CCC Office) –September 6 (10:00 - 4:00)
CCC Secondary Curriculum Committee (CCC Office) –September 29 (10:00 - 4:00)
CCC Elementary Curriculum Committee (CCC Office) –October 20 (10:00 - 4:00)
Mentees Visit Mentors’ Classroom –October 6
Mentors Visit Mentees’ Classroom –February 2

FRIENDSHIP GAMES COMMISSIONERS–

August 18 –Friendship Games Commissioners’ Web Meeting 4-6 pm

JR & SR ACADEMY CURRICULUM REVIEW–

May 4, 2017

EDUCATION COUNCILS–

Fall –November 15-16, Ontario, CA
Spring –April 11-12, Location in the CCC area

IN-SERVICES–

CCC K-12 Teacher In-service – August 15, Clovis, CA (10:00 - 4:00)
Multi-Grade Small School In-service (Grades K-2/1-4) –September 18-19, Sacramento, CA
Grades 9-12 English In-service –January 30-31, 2017, Ontario, CA
DI Model Classroom Training –June 13-14, 2017, Ontario, CA

RETREATS/CONVENTIONS –

Mt. Hermon Pastor/Teacher Retreat – January 3-5, 2017

2016-2017

DEADLINES – 2016-2017

Staff Directory Updates	August 18
Opening Reports (Supplementary, Daily Registers, Union)	September 2
School Bulletin/Handbook, Calendar Changes & School Calendars	September 2
Elementary Textbook Audit Reports	September 2
Professional Goals	September 2
Elementary Weekly Schedule Audit Report.....	September 2
Church Membership List.....	September 2
Mentor/Mentee Report.....	September 16
ITBS/ITED Tests Due at CCC for Processing	September 20
Revised School Budgets	September 30
Sexual Harassment Policy Update.....	September 30
Bloodborne Pathogen Policy Update.....	September 30
Deadline for Submitting Acceleration Requests (K-8).....	October 7
Private School Affidavit (ONLINE).....	October 14
Deadline for Adding New Courses for 2 nd Semester.....	October 20
Deadline for Submitting Out-of-Union Trip Requests	November 4
Friendship Games End of Quarter Reports.....	November 11
Mentor/Mentee Report.....	November 11
Mentor/Mentee Report.....	December 9
Registration Forms for Bible Challenge	December 12
Mentor/Mentee Report.....	January 13
Friendship Games End of Quarter Reports.....	January 13
Registration Forms for Spelling Bee	February 1
Teacher Evaluations (Summative Evaluations).....	March 1
Auxiliary Employees (Classified hourly and salary) Employment Evaluations	March 1
Grades 9-12 Curriculum Review Reports/NAD AAA /WASC Progress Reports	March 3
UC “a-g” Subject Area Requirements and New Courses to be Submitted Online.....	March 3
Mentor/Mentee Report.....	March 17
School Calendars and Budgets (2017-2018)	April 3
Retention Applications	April 7
Interim Review	April 7
Friendship Games End of Quarter Reports.....	April 14
Mentor/Mentee Report.....	April 21
Mentor/Mentee Report.....	May 19
Friendship Games End of Quarter Reports.....	June 16
Mentor/Mentee End-of-Year Reports.....	June 16
End of School Year Closing Reports (Supply and Textbook Orders, etc.)	June 16
Professional Activity Credit Reports	June 16

ADDITIONAL ITEMS TO BE SUBMITTED:

- **Monthly Vacation/Meeting Report due by the 10th of every month (12-month Exempt Employees)**
- **School Board Minutes, Financial Report, and 7-Point Financial Summary on a monthly basis**