

North American Division of Seventh-day Adventists

Teachers' Convention

"Journey to Excellence: MOVING HEARTS AND MINDS UPWARD"

August 5-8, 2012

Nashville, Tennessee

Dear Central California Conference Principals and Early Childhood Directors:

The Central California Conference Office of Education is requiring all K-12 principals and K-12 full-time teachers to attend the 2012 North American Division K-12 Teachers' Convention in Nashville, Tennessee. The convention is scheduled from Sunday, August 5 through Wednesday, August 8, 2012. The Office of Education will partner with each school to subsidize all full-time certificated educators: principals, academy business managers, vice principals, K-12 teachers, development directors, recruitment directors, early childhood directors, and two residence hall deans from Monterey Bay Academy.

Cost Per Educators—Travel by Airplane

The CCC Office of Education will provide the following funding:

1. Funding of \$100.00 per educator for an airline ticket.
2. Lodging: Gaylord Opryland Hotel (\$182.00 per night)
2 educators per room/2 beds, \$91.00 x 3 nights = \$273.00
<http://www.gaylordhotels.com/Gaylord-opryland>
Gaylord Opryland Hotel and Convention Center, 2802 Opryland Drive, Nashville TN 37214
3. Meals (7 meals covered, flat rate per diem: \$62.00) 4 days = \$192.00 per educator
4. NAD Banquet/Registration Fee = \$75.00 paid by the Pacific Union Conference Office of Education.
5. Airport Shuttle Service to and from the Gaylord Opryland Hotel: provided by the North American Division Office of Education.

6. Central California Conference Office of Education Special Event: Tuesday, August 7, 2012, 5:45 p.m. – 10:00 p.m. = \$80.00
7. Final cost per educator = \$645.00 funded by the CCC Office of Education.

The Local School will provide the following funding:

1. The local school will reserve and pay for the airline ticket of each educator that is required to attend the convention. Estimated cost \$400.00 - \$600.00.
2. The local school is responsible for any change of airline ticket fees.
3. The local school will need to provide ground transportation per educator and/or cost to and from one of the California airports.

Cost Per Educator—Travel by Vehicle

1. Funding of \$100.00 per educator toward mileage (reimbursed after the convention)
2. Lodging could be at one of the area hotels (\$182.00 per night)
2 educators per room/2 beds, \$91.00 x 3 nights = \$273.00
3. Meals (7 meals covered, flat rate per diem: \$62.00) 4 days = \$192.00 per educator
4. NAD Banquet/Registration Fee = \$75.00 paid by the Pacific Union Conference Office of Education.
5. Self-parking at the Gaylord Opryland Hotel is \$18.00 at the educator's expense or free shuttle provided by the North American Division Office of Education.
6. Central California Conference Office of Education Special Event: Tuesday, August 7, 2012, 5:45 p.m. – 10:00 p.m. = \$80.00
7. Final cost per educator = \$645.00 funded by the CCC Office of Education.
8. The local school will cover the cost of mileage not exceeding a cost of a round-trip airline ticket.

Cost Per Educator—Spouse/Family

1. Lodging (\$182.00 per night) maximum family of four, with two beds
Cost \$91.00 x 3 nights = \$273.00
2. NAD Banquet/Registration and meal package = \$105.00
(Includes Monday breakfast, lunch, banquet, Tuesday breakfast, lunch, Wednesday breakfast.)
Must be purchased as a package.
3. Central California Conference Office of Education Special Event
Tuesday, August 7, 2012; 5:45 – 10:00 p.m. (Includes event and dinner = \$80.00)
4. Total cost for full package = \$458.00, excluding airfare
5. All applicable payments must be submitted by check to the Central California Conference Office of Education on or before Friday, January 13, 2012.

The local school will provide the following funding:

The local school will cover the cost of mileage not exceeding the cost of a round-trip airline ticket. Estimated cost \$400.00 - \$600.00. (Funding of \$100.00 per educator for an airline ticket from the Central California Conference.)

Central California Conference and Local School Subsidy Participation

The Central California Conference Office of Education will subsidize at a rate of \$645.00 per full-time certificated principals, academy business managers, vice principals, K-12 teachers, development directors, recruitment directors, early childhood directors, and two residence hall deans from Monterey Bay Academy.

The local school will subsidize for an airline ticket or mileage not to exceed an airline ticket per full-time principals, academy business managers, vice principals, K-12 teachers, development directors, recruitment directors, early childhood directors, and two residence hall deans from Monterey Bay Academy.

The local school may not invite part-time teachers and classified staff to attend the North American Teachers' Convention. Thank you for your cooperation on this matter.

The following contains the total cost for the Central California Conference Office of Education to fund educators to attend the 2012 North American Division Teachers' Convention:

$$160 \text{ educators} \times \$645.00 \text{ per educator} = \$103,200.00$$

**The Central California Conference Office of Education will administer registration for the NAD Convention and hotel room assignments.*

We hope this letter is helpful in planning your budget for the 2012 North American Division Teachers' Convention in Nashville, Tennessee.

God bless you,

Ken Bullington
Associate Superintendent of Schools

Revised November 11, 2011